UWIN

CITIZEN REGISTRATION
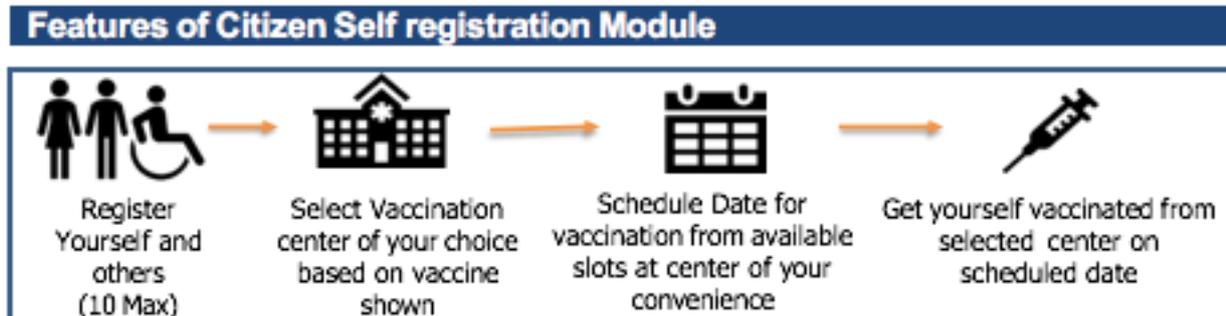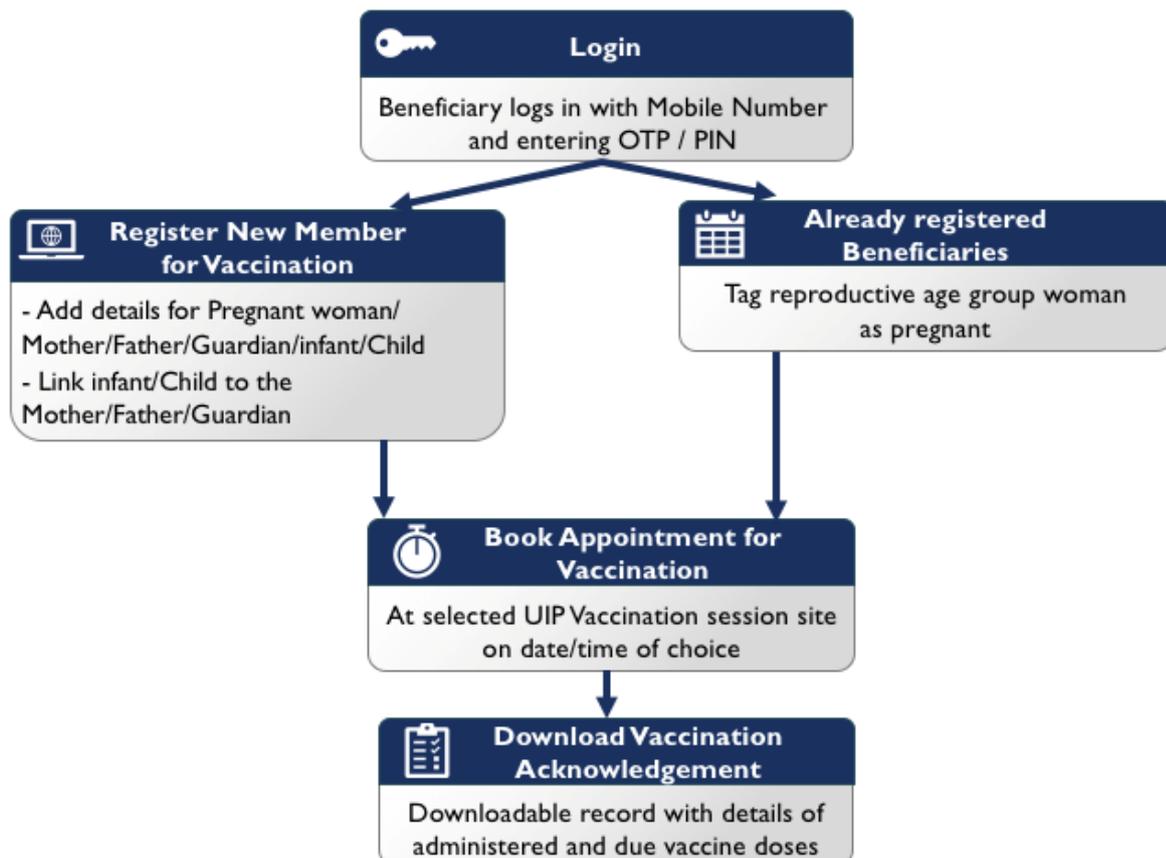## AND
APPOINTMENT FOR VACCINATION

USER MANUAL

SELF-REGISTRATION PORTAL FOR CITIZENS

Major activities that can be done through the Self registration module are -

- **Register new pregnant women, infant or children**
- Tag registered woman in reproductive age group as pregnant
- **Add infant/child linked to already registered mother/father/guardian**
- Book appointment for beneficiary in published sessions and generate appointment slips

Features of Citizen Self registration Module

| Register Yourself and others (10 Max) | Select Vaccination center of your choice based on vaccine shown | Schedule Date for vaccination from available slots at center of your convenience | Get yourself vaccinated from selected center on scheduled date |

OVERVIEW OF WORKFLOW

Login
Beneficiary logs in with Mobile Number and entering OTP / PIN

Register New Member for Vaccination
- Add details for Pregnant woman/ Mother/Father/Guardian/infant/Child
- Link infant/Child to the Mother/Father/Guardian

Already registered Beneficiaries
Tag reproductive age group woman as pregnant

Book Appointment for Vaccination
At selected UIP Vaccination session site on date/time of choice

Download Vaccination Acknowledgement
Downloadable record with details of administered and due vaccine doses

1. To access the Self registration module, visit the following URL - **uwinselfregistration.mohfw.gov.in**

Login/Register

Enter Mobile Number
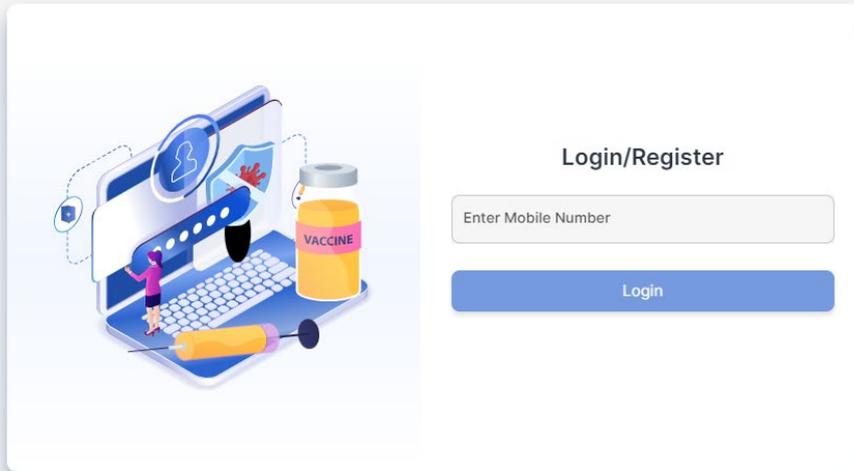
Login

2. For new user or already registered beneficiary on Co-WIN enter the mobile number and click on login. Enter the OTP received on SMS and click on submit.

Login/Register

Enter OTP

178 sec

Submit
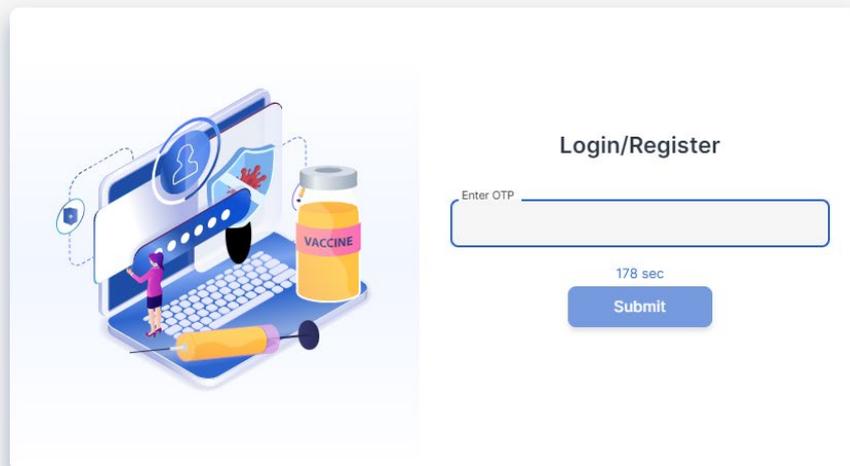
3. The Dashboard page of self-registration will be open.

4. If mobile number is already registered in CoWIN portal, then dashboard page will be showing list of beneficiaries vaccinated in CoWIN.

This dashboard will have sections with **member details of Primary Member and Linked members, option to add a new member, view vaccination details and Book Appointment.**

New members can be added using "**Add Member**" option in left-side menu

A maximum of 10 beneficiaries can be registered on a single mobile number.

Tagging an already registered Reproductive Age Group Woman as Pregnant and Register new Pregnant Woman

Tagging an already registered Reproductive Age Group Woman as Pregnant

1. Select the beneficiary who is in the reproductive age group from the registered beneficiaries in the primary or linked members.

2. The Name of the beneficiary with reference ID and Year of Birth will appear

3. Click on the tab of **"Tag as Pregnant Woman**

4. A form for Pregnant Woman will open in which details need to be selected including selecting **State** from drop down menu, followed by selecting **District**.

5. After this enter the **Date of Last Menstrual Period** by selecting from the calendar

6. Then respond to the question whether **"Is there any Pregnancy before this"**.

If response is yes, then beneficiary can select the **Date of the last pregnancy outcome and Number of Td doses received in last pregnancy**.

7. Click on **"Submit".** The beneficiary will appear tagged as pregnant woman in the dashboard.

Register a New Pregnant Woman

1. On the dashboard page, click on the **"Add Member"** button. A form to **"Register for Vaccination"** will appear

2. First select the **Member Type** as **Pregnant Woman** from the drop down menu.

3. Then enter the **Name** and **Year of Birth** for the member selected.

← Back

Register for Vaccination

Your **Photo ID** will be verified at the time of your vaccination appointment. Please provide the details of the Photo ID you will carry for vaccination.
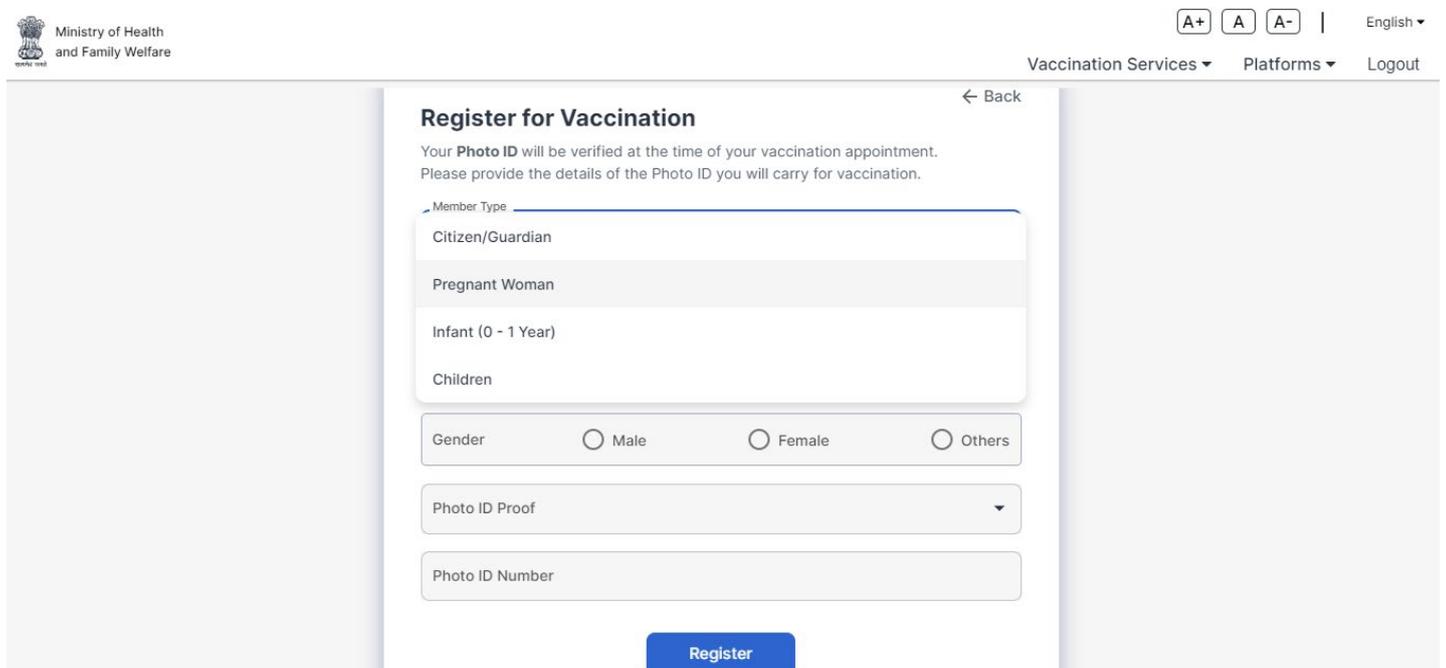
Member Type
Pregnant Woman ▾

Full Name (As per Aadhaar)
Simran

Year Of Birth
2002

Photo ID Proof ▾

Photo ID Number

Next

4. Then select the **Photo ID proof** of the beneficiary from the drop-down menu. Please enter the **relevant Photo ID Number** as per selection and Click on the Next button.

← Back

Register for Vaccination

Your **Photo ID** will be verified at the time of your vaccination appointment. Please provide the details of the Photo ID you will carry for vaccination.

Member Type
Pregnant Woman ▾

Full Name (As per Aadhaar)
Simran

Year Of Birth
2002

Photo ID Proof
Voter ID ▾

Voter ID Number
PKS2200445

Next

5. After click on Next, as observed in "pregnant women" tagging section before, details of **last menstrual period, previous pregnancy, state and district** need to be entered.

Register for Vaccination

Your **Photo ID** will be verified at the time of your vaccination appointment. Please provide the details of the Photo ID you will carry for vaccination.

Date of Last Menstrual Period 📅

Is there any Pregnancy before this ?   ◯ Yes   ◯ No

Select State ▾

Select District ▾

Previous   **Register**

Register for Vaccination

Your **Photo ID** will be verified at the time of your vaccination appointment. Please provide the details of the Photo ID you will carry for vaccination.

Date of Last Menstrual Period
20/02/2024 📅

Is there any Pregnancy before this ?   ◯ Yes   ◉ No

Select State
ANDHRA PRADESH ▾

Select District
CHITTOOR ▾

Previous   **Register**

6. After filling all the information, click on **"Register"** The newly added member will be visible under the Member details section on the dashboard.

A+ A A- | English ▾

Vaccination Services ▾   Platforms ▾   Logout

Primary Member ⌃

Primary Member

⊙ M Hari Krishna

Linked Members

⊙ Jyothi

⊙ Simran

+ Add Member

Create ABHA →

Simran
Citizen(Pregnant woman)

REF ID   : 2093385682780
Year Of Birth   : 2002
LMP Date ❓   : 20/02/2024
ABHA No   : Create ABHA

Remove Pregnant Woman

APR 2024 ▾   ‹ ›   ⌜⌟

S	M	T	W	T	F	S
		1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

Registered Mobile Number: **XXX-XXX-0869**

📄 View Vaccination Details

Hello, **Simran**

Great to see you here, complete your vaccination journey.

Book Appointment

Process to Register an Infant/Child

1. On the dashboard page, click on the **"Add Member"** button, a form to **"Register for Vaccination"** will open

   Select relevant **Member Type** as Infant (0-1 Year) **or** Children from the drop-down menu.
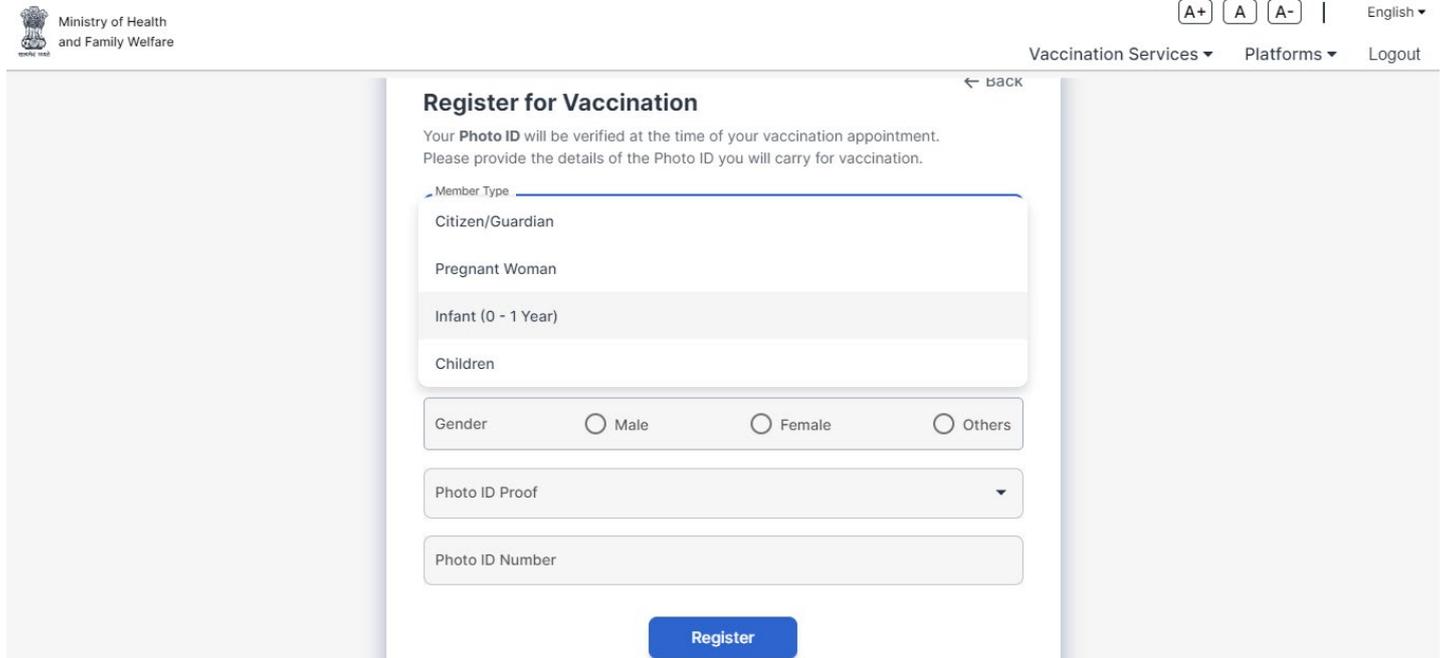
2. Select the **Mother/Father/Guardian of the Member** from the already registered beneficiaries on this mobile number and the **Beneficiary Relation** to selected guardian - Mother/Father/Guardian
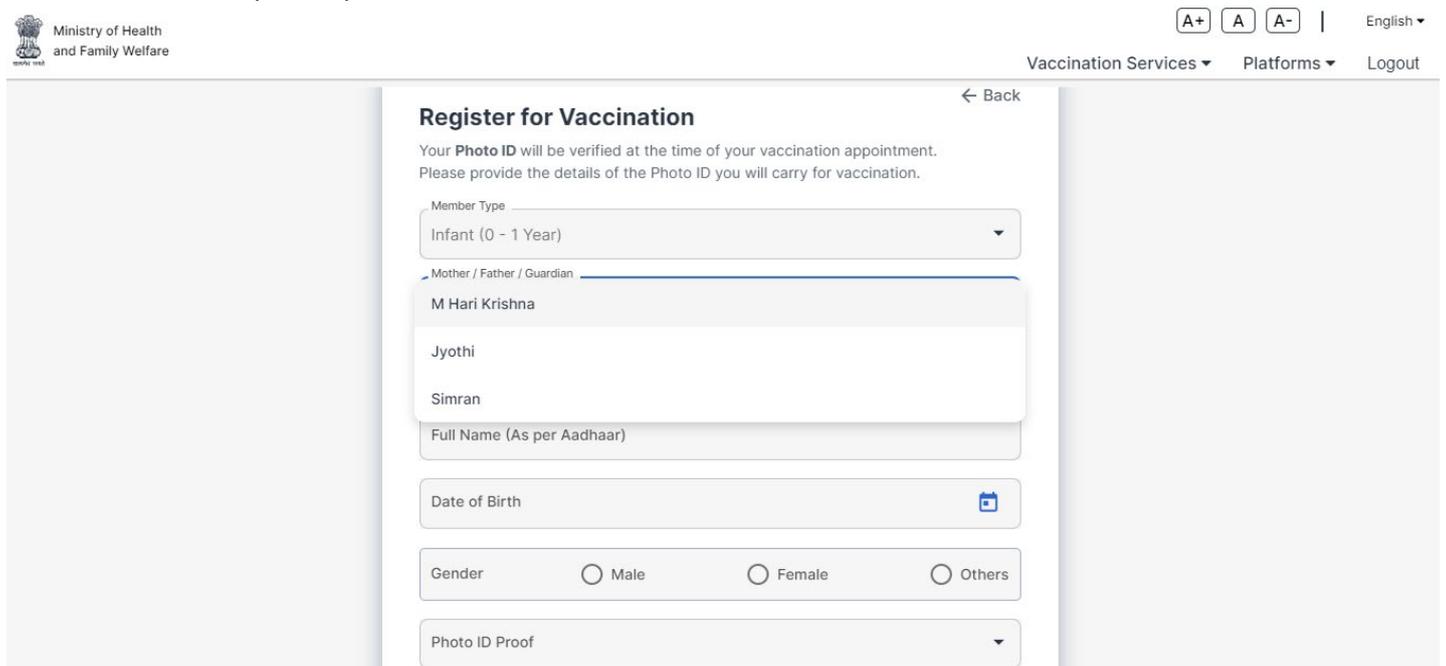
3. Enter the infant **beneficiary name (by default "Baby of {Mother/Father/Guardian}" will be displayed), date of Birth and Gender**. The Photo ID type and number of the selected Mother/Father/Guardian is shown.

4. Click on **"Register".** The newly added member will be visible under the Member details section on the dashboard.

Booking an Appointment for UIP Vaccination of Children and Pregnant women

Let us take the example of booking appointment for vaccination for an infant we registered in the previous section

1. **Select the beneficiary** for whom the appointment is to be booked from the Member details section of the dashboard and **click on Book Appointment button** on right side of page

2. A screen to book appointment for Routine Vaccination will open. There is an option to search for the published UIP Vaccination sessions by **State, District, Sub-District**. Select the State and District from the drop-down menu where you desire to get the infant vaccinated and **click on the Search button**.

3. All the UIP Vaccination session sites will be visible in the list with complete address details. Also each session site will be tagged as Free for Govt sites and Paid for Private sites. Dates of one week will be visible and for further weeks you can navigate through front or back navigation arrows

Here the available sessions with timings are displayed as per search criteria. Select the nearest/desired session site and date of your choice to book an appointment by clicking on Available.

4. An **appointment confirmation** page will open with details of the session site, vaccines given at the session which is UIP, due date for vaccination and the beneficiary details. Click on **"Confirm".**

5. Next screen will open showing the appointment has been confirmed and an option to **"Download Appointment Slip"** by clicking on the button for it.

6. The downloaded Slip will have appointment details, details of the beneficiary and instructions to be followed. Please ensure that you carry this appointment slip on the due date for vaccination.

Routine Immunization Appointment Details

APPOINTMENT DETAILS	
Session Site Name	Ameerpet UPHC
Session Site Address	Ameerpet, Reliance Fresh ,HYDERABAD, TELANGANA 500038
Date Of Vaccination Session	17/04/2024
Time Of Vaccination Session	08:00AM-03:00PM

DETAILS OF INDIVIDUALS			
Reference ID	**Name**	**Age/Gender**	**Photo ID To Carry**
29623935767830	Baby Of Jyothi	8 Months/ Female	Voter ID

(Date & Time Of Booking: 16/04/2024; 03:54pm)

7. Dashboard page will show the details of chosen appointment details underthe beneficiary. There would be options to **Reschedule or Cancel Appointment** in case needed.

8. Similar process is followed for booking vaccination appointments for Pregnant woman and children.
9. The options for rescheduling and cancellation of appointment is also available to the user.

10. The beneficiary vaccination e-certificate can be viewed and downloaded by clicking on the **View Vaccination Details** tab on the dashboard.

A+ A A- | English ▾

Vaccination Services ▾   Platforms ▾   Logout

Vaccination Details for Jyothi   ← Back

Ref ID: 78754425044770

Name: Jyothi

Year of Birth: 1996

Vaccination Date: 16-Apr-2024

Vaccinated By: Annapurna

LMP Date: 03-03-2024

EDD Date: 10-12-2024

ABHA ID: N/A

ABHA Address: N/A

Vaccinated At: Ameerpet UPHC,
HYDERABAD,
TELANGANA

Vaccine	Due Date	Vaccination Date	Status
TD-Booster	31/03/2024	16/04/2024	Completed ✔

In case of any adverse events, kindly contact the nearest Health Center/ Healthcare Worker/ District immunization Officer

In addition to booking online appointment, the beneficiaries will also have the option to go as walk-in to any available UIP Vaccination session site and get onsite registration and get vaccination.

Generating of ABHA Id for beneficiary

1. To Generate ABHA click on Create ABHA button on left side menu. The list of members eligible with ABHA generation will be shown.
2. Click on the Create ABHA button to create new ABHA Id or click on Verify & link ABHA to link existing ABHA id.
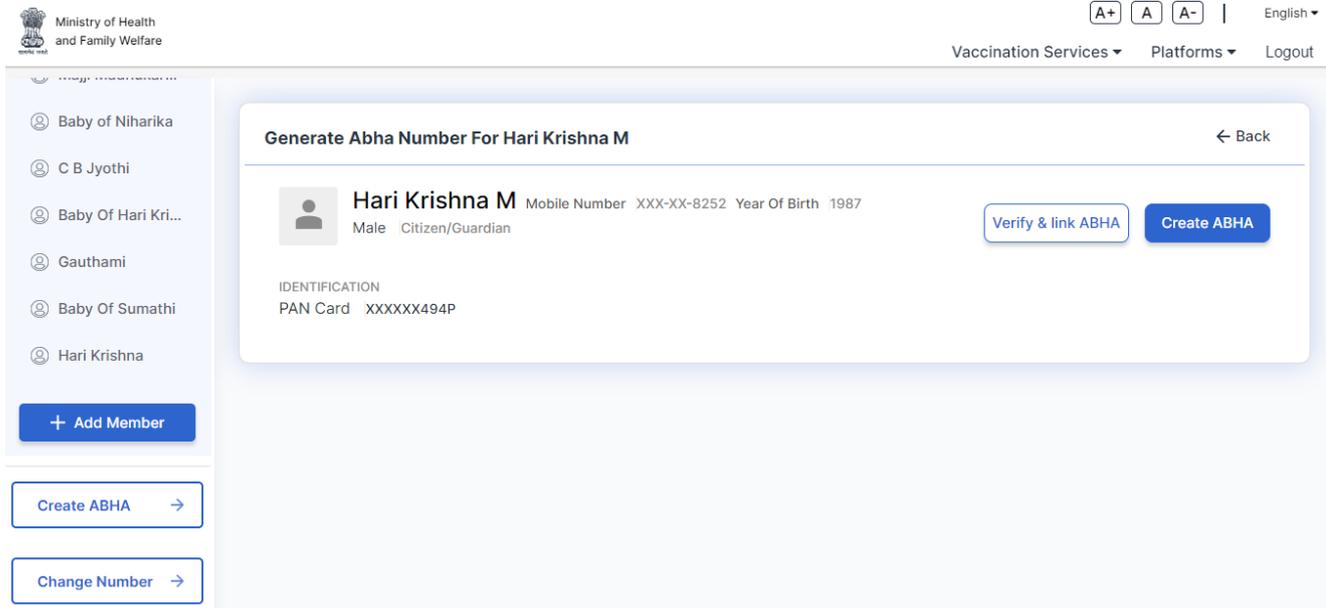
3. Enter Aadhar number, select OTP or Demographic verification as feasible and click on submit button
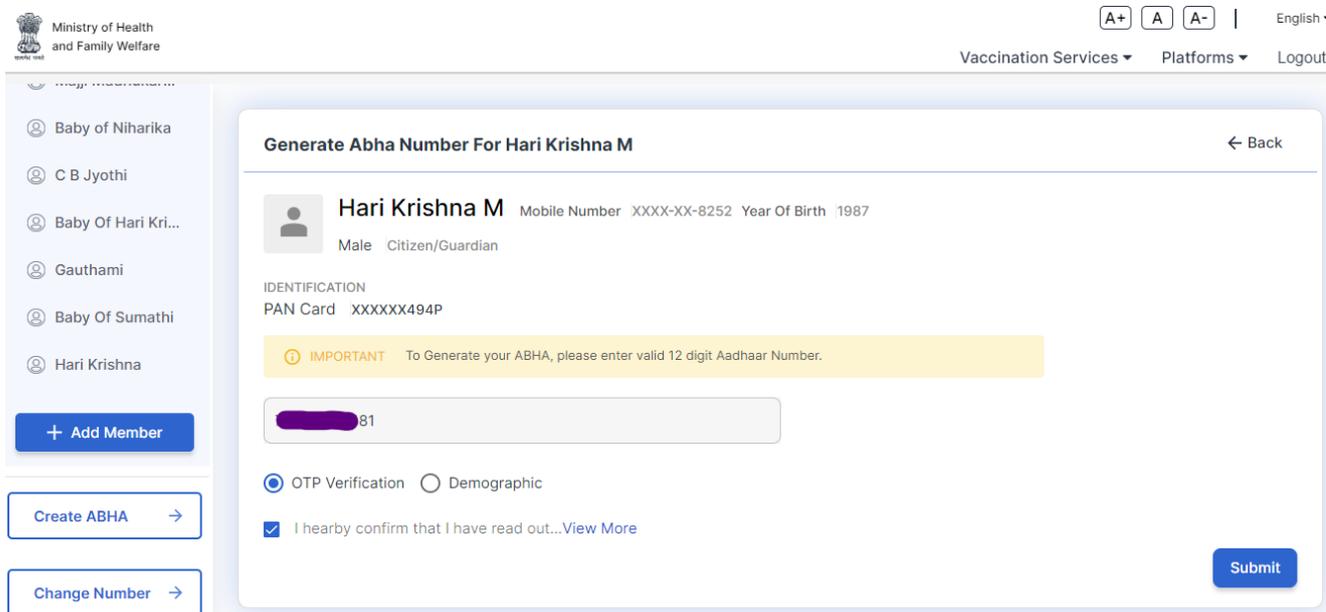
4. Enter OTP received to your mobile

5. Confirm the details of ABHA profile and click on continue button

6. ABHA Id is successfully generated successfully.

Baby of Niharika

C B Jyothi

Baby Of Hari Kri...

Gauthami

Baby Of Sumathi

Hari Krishna

+ Add Member

Create ABHA →

Change Number →

Generate Abha Number For Hari Krishna M   ← Back

✓

Your ABHA Number has been Generated/Linked Successfully

ABHA Number: 91⬛⬛⬛⬛⬛⬛-5671

ABHA Address: 91⬛⬛⬛⬛671@sbx